



CCTV Privacy Notice

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	Rathangan Office: New Street, Rathangan, Co Kildare
	Clonaslee Office: Chapel Street, Clonaslee, Co. Laois.

Category of Personal Data: Data Subjects Personal Image

Purpose of the recording of Personal Images on CCTV

CCTV systems are installed both internally and externally on the premises for the purpose of enhancing security of the building and its associated equipment as well as creating a mindfulness among the occupants, at any one time, that a surveillance security system is in operation within and in the external environs of the premises during both the daylight and night hours each day, for public safety and for the prevention and detection of fraud.

Legal Basis for Processing of CCTV Images

Processing of CCTV Images is necessary for the purposes of the *legitimate interests* pursued by Mountmellick Credit Union Limited i.e. the enhancing of the security of the credit union buildings and its associated equipment as well as creating a mindfulness among the occupants, at any one time, that a surveillance security system is in operation within and in the external environs of the premises during both the daylight and night hours each day, for public safety and for the prevention and detection of fraud.

Recipients of Personal Data Captured by CCTV:

Access to and disclosure of images recorded by the CCTV system is carefully monitored and restricted. Access to images by third parties will only be allowed in limited and prescribed circumstances. Such circumstances may include the disclosure of personal information in order to:

- safeguard the security of the State
- prevent, and investigate offences,
- protect the international relations of the State;
- prevent injury or damage to property;
- meet legal requirements;
- obtain legal advice, or for the purpose of legal proceedings;
- meet a request from, or with the consent of, the data subject, or a person acting on his or her behalf.

The credit union also reserves the right to disclose personal information including CCTV images to specific third parties where there are objective business reasons for doing so. Such third parties may include:

- Insurance providers;
- medical practitioners;
- pension and medical insurance providers
- An Garda Síochána

Period for which CCTV Images will be stored:

Recorded images are retained for one month from the date of recording. However, the credit union reserves the right to retain images for a longer period where there are objective reasons for doing so, for example the investigation of a crime, accident, fraud or security incident.

Your Rights

You have rights under the Irish Data Protection Acts 1988 to 2018 and EU GDP Regulations.

Please note that you have the following rights:

1. The right to access personal data held about you by the credit union - Your right of access can be exercised in accordance with the Acts. Any access request made by you will not incur a fee. Any such request will be dealt with within one month of the receipt of such a request.
2. The right to correct any inaccuracies in your personal data – if there is no legitimate reason for holding it.
3. The right to have information erased – if there is no legitimate reason for holding it
4. The right to object to processing
5. The right to data portability - This only applies to personal data that has been provided to the data controller, where the processing is based on the individuals consent or for the performance of a contract and when processing is carried out by automated means. Therefore, this right does not apply to CCTV footage as the legal basis for processing is based on legitimate interest.
6. The right to restrict the processing of your information - In certain circumstances, you also have the right to object to the use of your data and the right to block any specific uses of your data.
7. Right to Complain - If you are unhappy with how your personal data is processed by Mountmellick Credit Union Limited you are entitled to lodge a complaint with the Office of the Data Protection Commissioner, 21 Fitzwilliam Square South, Dublin 2. D02 RD28 or by email to info@dataprotection.ie.